

### **Mission Statement**

*The International School of Kraków is dedicated to excellence in the intellectual and personal development of tomorrow's world citizens.*

## **The International School of Krakow**

### **Sub Committee Policy Manual**

#### **Art Acquisition Committee (AAC)**

The Art Acquisition Committee is a standing Committee and accountable to the Director.

#### **Membership**

- The Art Acquisition Committee will consist of School Director, Head of Fine Arts, faculty members (from each School division, when possible), , a parent representative, an Art expert, and volunteers, including Board Members, interested in improving the program's delivery.
- Members of the Art Acquisition Committee work on a voluntary basis.
- The Chair of the Art Acquisition Committee is elected from among its members.
- The Director may appoint one or more members to serve on the Art Acquisition Committee on behalf of the School.

#### **The Committee's Function for ISK**

- The Committee works to acquire an art collection through donations, bequests and/or in exchange for exposure of artists' works that would serve as a teaching and interactive tool for the school community to be used at all levels and across all subject offered in school.
- The Committee works to highlight the school's identity as an educational and multicultural institution while enriching ISK's teaching/learning environment.
- The Committee may solicit artists who have reached some measure of success and/or recognition in their areas of expertise for the purpose of acquiring art forms, such as paintings, sculptures and prints.
- The Committee may facilitate meetings, as requested, concerning the Art acquisition process.
- The Committee sets guidelines to determine the appropriateness of an Art piece to ensure that the works of art/artists considered for the collection are aligned with the school's values and philosophy.

#### **Processes and Procedures**

##### **Guiding Principles - The International School of Krakow will provide -**

*• An academic program of high standards that promotes excellence • An atmosphere of care, support and mutual respect • A faculty of the highest quality • A strong co-curricular program • A focus on the skills for success in a changing multicultural environment • An emphasis on the whole child • A variety of opportunities for parent communication and involvement*

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- The Committee will meet once monthly to ensure continuous work process of the Committee.
- The Art Acquisition Committee will report to the Director as requested or as needed according to determinations/conclusions deemed valuable by the AAC.
- Any decisions requiring monetary expenditure will be subject to Director's approval.
- Final decisions regarding the acquisition of works of Art will be made by a majority vote of the AAC.
- The Chair of the AAC maintains a good working relationship and a clear channel of communication with the Director.
- The establishment and maintenance of appropriate work processes (agenda, minutes, # of meetings, reporting, communication, etc.) is the responsibility of the Committee's Chair.
- In the absence of the elected Chair, his/her designate will preside.

### **General Rules of Conduct**

- The Committee respects all policies and procedures of the School and its affiliates: KFO (Krakow Fundacja Oswiatowa), KISA (Krakow International School Association)
- A Confidentiality Agreement must be signed by any person wishing to participate in a School committee .

### **Art Ownership**

- The teaching collection will be solely owned by ISK
- The collection may be given on loan to professional institutions at the discretion of the Director
- ISK will be responsible for the care and maintenance of the teaching collection

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