

### **Mission Statement**

*The International School of Kraków is dedicated to excellence in the intellectual and personal development of tomorrow's world citizens.*

## **The International School of Krakow Board of Trustees**

### **Governance & Policy Committee**

The Strategy & Policy Committee is a standing Committee and accountable to the Board of Trustees (BoT).

### **Membership**

- The Governance **& Policy** Committee is open to all Parents and Teachers of ISK?
- The Members of the Governance **& Policy** Committee work on a voluntary basis.
- The Head of the Governance **& Policy** Committee must be a member of the Board of Trustees of ISK, preferably the Chair of the Board of Trustees?

### **The Committee's Function for ISK**

- The Governance **& Policy** Committee takes the lead in coordinating short, medium and long-term goals with the BoT and in compliance with the standards of accreditation for ISK.
- The Governance **& Policy** Committee supports and assists ISK Administration
- The Governance **& Policy** Committee works closely with the Marketing Committee in order to reinforce the image, mission and goals of ISK internally as well as externally.
- The Governance **& Policy** Committee provides a sense of continuity and a forum, a sounding board and for the ISK Administration on all issues affecting the identity of the school.
- The Governance **& Policy** Committee is in power to bring any Strategy-related issues within ISK to the Board.
- The committee conducts an annual review of ISK policies.

### **Guiding Principles - The International School of Krakow will provide -**

*• An academic program of high standards that promotes excellence • An atmosphere of care, support and mutual respect • A faculty of the highest quality • A strong co-curricular program • A focus on the skills for success in a changing multicultural environment • An emphasis on the whole child • A variety of opportunities for parent communication and involvement*

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### **General Rules of Conduct**

- The Committee respects all policies and procedures of the Board of Trustees and its affiliates: KFO (Krakow Fundacja Oswiatowa), KISA (Krakow International School Association).
- A Confidentiality Agreement must be signed by any person wishing to participate in a sub committee of the Board of Trustees

### **Processes and Procedures**

- The Head of the Governance **& Policy** Committee is announced by the Board.
- The Head secures a good working relationship with ISK Administration.
- The Head reports on a regular basis to the Board on Strategy activities.
- The establishment and maintenance of appropriate work processes (agenda, minutes, # of meetings, reporting, communication, etc.) is the responsibility of the Committee's Head.
- All strategies prepared by the Governance **& Policy** Committee will be presented to the BOT for evaluation and final decision.

Last Revised October 13, 2009

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